

Worcester Child Development Head Start



Brain Building in Progress

In order to process paperwork a copy of the following information is required. Please contact our office to set up an appointment.

- Child's Birth Certificate
- Child's Social Security Card
- Child's Health Insurance Card
- Your (parent's) picture ID
- Your (parent's) Social Security card or Passport
- Birth certificates for all siblings that reside in the home or a copy of last year's (2016) income tax form
- Proof of address (Telephone, electric, cable or gas bill)
- Immunization Records
- **Paystubs (4 weeks or 2 weeks for those who get paid bi-weekly)**
- **Or other Proof of Income**
- **Recent letter of SSI, DTA, Child Support, Workers Comp, Unemployment etc.**
- Special Needs Verification form (if any)
- Verification from Homeless Shelter program
- School Verification (schedule and bill) for parent.
- Restraining Order Information (if any)
- Guardianship Information
- Fathers proof of address if needed by the Recruitment specialist
- Other

Reminder: Federal Income guidelines apply

Thank you,

Cindy Maldonado

Intake Recruitment/Bilingual Translator

(508)799-3608

Monday-Friday

8am-3pm

